

**Olabisi Onabanjo University**

**P.M.B. 2002, Ago-Iwoye,**

**Ogun State. Nigeria**

[www.ouagoiwoye.edu.ng](http://www.ouagoiwoye.edu.ng)

**Invitation for Pre-Qualification for Year 2014 TETFUND Annual Intervention and Years 2012-2014 Tertiary Education Trust Fund Intervention in Library Development**

In accordance with the requirements for due process for award of contracts for capital projects, the Olabisi Onabanjo University is hereby inviting interested and reputable contractors with relevant experience for prequalification for the listed projects:

- LOT 1 Construction of Classrooms and Offices Block....Civil Works  
Construction of Classrooms and Offices Block – Mechanical and Electrical Engineering Installation.
- LOT 2 Construction of Entrepreneurship Centre- (Civil Works. Mechanical & Electrical
- LOT 3 Installation  
Procurement and Furnishing of Classrooms and Offices Block . Consisting of 8Nr. (400x450x600mm) Office Shelve, 50Nr. Classroom Desk Complete All Accessories.10Nr. Executive Office Tables. 10Nr. Executive Swivel Chairs, 20Nr. Visitors Chairs,
- LOT 4
- LOT 5 Procurement of Assorted Textbooks and Journals
- LOT 6 Procurement of Library Furnishing and Office equipment
- LOT 7 Procurement of computer networking and related accessories

**Eligibility;-Interested Contractor are invited to submit the following compulsory and mandatory documents.**

- (a) Evidence of Registration/incorporation with the Corporate Affairs Commission including CAC Registration form C02 and C07 containing list of Directors and Share Holders,
- (b) Company Profile and Organization Structure (Academies and Professional Qualification of Key Personnel including Curriculum Vitae to be duly authenticated by individual staff).
- (c) Tax Payer Identification Number (TIN)
- (d) Evidence of Tax Clearance Certificate for the last three (3) years i.e. 2012-2014.

- (e) Evidence of Registration for Value Added Tax and Remittances
- (f) Company Audited Account in the last Three (3) Years ie. 2012 – 2014.
- (g) Company Letter Head indicating (i) Address (ii) Bankers Address (iii) Account Number, and (iv) Sort Code.
- (h) Letter of Financial Capability from Company's Banker
- (i) Evidence of Payment of contribution to Industrial Training Fund (ITF).
- (j) Evidence of Registration with Olabisi Onabanjo University as a Contractor.
- (k) Last Bank Statement of Account of the Company.
- (l) Evidence of Compliance with Part IV. Section 16 (6d) of the Public Procurement Act 2007 as it relates to Pension (Certificate or exemption from PENCOM).
- (m) Evidence of relevant verifiable experience on familiar jobs in Nigeria over the last 5 years stating location, cost and duration of execution with letter of Award and Certificate of Completion.
- (n) List of verifiable plants equipment, which we reserve the right to inspect and confirm.
- (o) Any additional information that may enhance the chance of the Contractor.

### **Submission of Pre-Qualification Document**

The prequalification document is to be submitted in sealed envelopes indicating the LOT at the top-left corner of the envelope.

All documents should be submitted to the office of the **Deputy Registrar, Council Affairs,** Olabisi Onabanjo University. Main Campus, Ago-Iwoye,

**On or before 4<sup>th</sup> April 2016**

### **Opening of Pre-Qualification**

The Pre-qualification document shall be publicly opened at the Senate Chamber, Olabisi Onabanjo University, Ago-Iwoye **on Monday, 4<sup>th</sup> April, 2016 12.00 noon.** All those who would have submitted their documents or their representatives by the deadline are hereby invited to the meeting for the opening of the pre-qualification documents. Only prequalified contractors after assessment of prequalification documents shall be contacted and requested to obtain detailed specification and un-priced bill of quantities.

The University shall not enter into any correspondence with any Contractor /Company.

**O. A. Osunsanya (Mrs.)**  
**Acting Registrar and Secretary to Council**